

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 111  
Date: 2015-01-29  
Day: Thursday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: clear

**Temperature:** 7:30 am: 0°

**Noon:** clear

**Noon:** 25°

**3:00 pm:** clear

**3:00 pm:** 32°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	2	4	1	7
	Div. 04		Masonry	0	0	0	0
	09 90 00		Painting	0	0	0	0
	02 41 19		Demolition	1	2	0	3
	Div. 31		Site Work	0	0	0	0
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	1	1	0	2
Subcontractors:	02 08 00	A & J Demo Services	Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrical	0	0	0	0
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00	Meadows Construction	Roofing	0	0	0	0
	07 53 00						
	07 61 19						
	Div. 23	Ambient Temp. Corp.	HVAC	1	1	0	2
	Div. 21	Encore Fire Protection	Fire Suppression	0	0	0	0
Total:				5	8	1	14

## DAILY REPORT

### Activities Today:

- 1) Demo/Labor: general site cleaning; assisting other trades
- 2) Carpenter: installing subfloor for 1<sup>st</sup> floor offices and rooms beneath 2<sup>nd</sup> floor build-out; laying out platform at west end of meeting hall; installing stud walls on 1<sup>st</sup> floor; installing window blocking for basement windows
- 3) HVAC: continuing with equipment installation and ductwork for 1<sup>st</sup> floor
- 4) Concrete: installing reinforcement for addition
- 5) Misc.: delivery of framing materials

Copies to: Richard Montuori, Town of Tewksbury  
Ed Johnson, Town of Tewksbury  
Steve Sadwick, Town of Tewksbury  
Wayne Lawson, CBI  
Jenne dos Santos, CBI  
Kaffee Kang, Kang Architects  
Jennifer Pincus, Kang Architects  
Bob Harukewicz, GVW Inc.

# PHOTO INDEX



Photo showing a tin knocker (foreground) installing ductwork, and a carpenter installing framing for wall.



Photo showing ductwork in place for the 1<sup>st</sup> floor.



Photo showing carpenter installing framing for east wall of the meeting hall.



Photo showing carpenters installing blocking for the basement windows.



Photo showing carpenter installing joists hangers at post locations.



Photo showing carpenter laying out the location for the platform at the west end of the meeting hall.